



NEW CANAAN HIGH SCHOOL PARENT FACULTY ASSOCIATION

**Enrichment Grants Committee
Application for Grant Requests**

Dear NCHS Staff, Faculty and Administration Members:

The PFA collects dues and donations from member families each fall. These monies are used, in part, throughout the school year to support PFA activities and services. Funds are also made available to the faculty, staff and administration for the following:

- Educational and/or academic resources that support curriculum and are not funded through the school budget.
- Extracurricular activities such as clubs for materials, supplies, equipment, costumes, uniforms, conference and competition fees.

We solicit these grant requests through a Grant Request Form. The Enrichments Grant Committee reviews the requests; makes funding recommendations in part, in full, or not at all; and then submits the grant recommendations to the PFA Board for approval.

Please find attached the Grant Request Form. Requests should be returned to the PFA drawer in the Main Office or emailed to Pat Klapper at klapper@optonline.net. Applications are due by November 1, 2014 and March 1, 2015 and can be submitted any time before these deadlines. The Enrichment Grants Committee appreciates your earliest possible response so that we can ask you questions about your request and give all requests thorough consideration. Please note that for those requests exceeding \$2,000, you may be asked for a follow up meeting.

For the last two years, the Enrichment Grants Committee has received requests that exceed our total budget. When making choices about funding, the Committee prefers to fund items or events that have the potential for a long life, that have a significant and/or life changing impact on students, that are forward thinking, that positively alter past practice, and that generate the greatest possible return for our students.

Please be as specific as possible with descriptions and pricing. Please, no estimates – grants are based on actual costs. We look forward to receiving your request.

Thank You!

Pat Klapper
NCHS PFA Enrichment Grants Committee Chair
klapper@optonline.net
203-966-4717

Date of application:	Date funds are needed:
Department:	Faculty member(s) requesting funds:
Number of students to benefit from funding:	Class/activity/club requesting funds:
Amount requested (as exact as possible, and including all costs, e.g. taxes/shipping) \$ Please attach price quotes where possible.	Briefly describe the objective of the class/activity/club for which funds are being requested:
Have you consulted with your department head, if applicable, for funding? Y N What was the result of your inquiry?	Is this a request for Technology? Y N If yes, has this request been considered by Rob Miller? Y N What was the result?
Have you requested funds from the PFA for this item in the past? Y N	
If so, when? What was the result?	



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Please describe the item or activity you would like to fund (or attach a description):

How will this expenditure enhance students' learning experience?

What other information would you like us to consider?